North Peninsula Recreation Service Area

General Policies & Rules

Vision
To provide opportunities for safe recreation, develop programs that meet the needs of the community, and develop special programs unique to the area and Alaska.

Mission
To maintain and operate recreational facilities and open spaces for recreational, educational and civic purposes.
Facilities & Open Spaces

Subject to the following limitations and specific policies:

Nikiski Pool
1. Rental fees are charged as defined in the fee schedule.
2. Pool is open Tuesday-Sunday; closed on Mondays.
3. Service Area Management schedules use of the facility outside normal operating hours.

Fitness Room & Courts
1. User fees are charged as defined in the fee schedule.
2. Facility Schedule:
   a. Open Monday-Sunday

Koehler, Cody Alexander, NCRC Fields, Outdoor Volleyball Nets & Picnic Area
1. No fees for use.
2. Available to the public during daylight hours, unless a certain area has been reserved.
3. Public can reserve certain areas of the fields for use by large groups; reservations must be made with the Service Area Management.

Trails & 18-Hole Disc Golf Course
1. Two Trail Systems:
   a. Poolside Trails-located adjacent to Pool, Rink and NCRC.
      i. Disc Golf Course located within this trail system
   b. Nikiski Community Trails-located adjacent to Nikiski High School.
2. Trail hours are dictated by hours of daylight, weather conditions, and/or activities scheduled through the Service Area Management.
3. No horses, dog sleds, bicycles or motorized vehicles.

Nikiski Community Playground
1. No fees for use.
2. Available to the public during daylight hours.
3. No reservations.

Jason Peterson Memorial Ice Rink
1. User fees are charged as defined in fee schedule.
2. No fee is charged during open skate hours.
3. Hours the rink is available to the public are set by the Recreation Director each season.

Outside Basketball Courts
1. Located at the Nikiski Community Recreation Center.
2. No fee for use.

Skate Park
1. Located adjacent to the Nikiski Community Recreation Center.
2. User fee is charged as defined in the fee schedule.
3. Available during daylight hours only, May through October.
4. Adult supervision is recommended for children under the age of 12 years.

Nikiski Community Recreation Center (NCRC)
1. Facility Schedule:
   a. May through September
      NCRC is open Monday-Friday; closed Saturday & Sunday
   b. October through April
      NCRC is open Monday-Saturday; closed Sunday
2. User fees for programs/activities will be charged as defined by fee schedule.
3. Rental fees will be charged as defined by the fee schedule.
4. Service Area Management schedules use of the facility outside of normal operating hours.
PRIMARY OBJECTIVES
1. To provide opportunities for safe recreation, develop programs that meet the needs of the community and develop special programs unique to the area and Alaska.
2. To provide activities for all ages and abilities.
3. To develop programs that maximize use of the service area and facilities.

PROGRAMS
1. Aquatic Programs
   a. To provide supervised recreational swimming and develop programs of swimming instruction.
   b. To promote water safety, survival swimming and safe recreational swimming.
   c. To promote use of programs by the community.
2. Recreation Programs
   a. To provide recreational programs and classes, cultural activities, leisure activities, team sports, individual sports, and activities.
   b. To promote safety in sport and leisure activities.
   c. To provide educational programs and activities for volunteers.
   d. To promote use of programs and facilities by the community.

COMMERCIAL/NONCOMMERCIAL USE OF THE SERVICE AREA FACILITIES
Commercial Use:
1. Defined as any activity conducted on the premises that results in the profits to a person, organization or business other than those with civic, charitable and some education purposes.
   a. Examples of commercial use include: private teaching for which a fee is charged, private fund raising activities or training programs not sponsored by the Service Area.

Non-Commercial Use:
1. Defined as any activity that does not result in profit to a person, organization or business.

Any commercial or noncommercial use of the facilities is subject to use fees as defined in the fee schedule.

PRIORITY USE OF SERVICE AREA FACILITIES
1. Activities/programs of the NPRSA or sponsored by NPRSA have priority over any other.
2. Nikiski Community Recreation Center/Multi-Purpose Fields
   a. Leagues/Programs sponsored by NPRSA will be given priority over all special use requests for fields, rooms and gymnasium facilities.
3. Pool Facility
   b. Nikiski Pool open swim, lessons and classes will be given priority over all special use requests, rentals and leagues.

SPECIAL CONDITIONS FOR USE OF SERVICE AREA FACILITIES
1. Special Use: Sponsoring organization or persons shall provide competent adult supervision agreed upon at the time the request for use is submitted.
2. Applicants shall supply any special supervision determined necessary by the Director, Pool Supervisor, Recreation Supervisor or designee.
3. Special needs students’ ratio of child to teacher/aid shall be one on one unless otherwise agreed upon by the Recreation Supervisor, Pool Supervisor or designee.
4. Groups or organizations using the Service Area and/or facilities shall assume all responsibilities for all fees in connection with their programs unless prior arrangements have been made with the Director or designee.
a. Use agreements shall be signed prior to use, and are not transferable.
b. Fees shall be determined in advance, and a deposit is required unless waived by the Recreation Director or designee.
   1. Pool—50% deposit (non-refundable) due at booking.
   2. NCRC—50% deposit (non-refundable) due at booking.
   3. NCRC—$100 cleaning deposit (refundable) due at booking.

5. Application procedure for rentals and/or special use.
   a. Minimum two week advance reservation required.
   b. Deposits required at time of booking.
   c. Rentals/Scheduling of activities is scheduled on a first-come, first-serve basis.

GENERAL RULES FOR PUBLIC USE OF FACILITIES

1. Alcohol, illegal or illicit drugs or persons under the influence of mentioned are not permitted on the premises of the Service Area and/or facilities.
2. Smoking (including e-cigarettes) is prohibited on Service Area property.
3. No fireworks or littering on Service Area property.
4. No concessions may be operated on Service Area facility premises unless approved by the Director. Concession contracts shall be approved by the Service Area Board, and signed by the Borough Mayor.
5. Advertising or sale of merchandise and printed matter, except that incidental to Service Area, is permitted by approval of Recreation Director.
6. Fire and safety rules shall be observed.
7. Children shall be supervised at all times.
8. Pool Supervision:
   a. Children who have not attained the age of ten (10) years are required to be closely supervised and accompanied in the water, by a person at least sixteen (16) years of age.
   b. The person responsible for supervision of a child shall be in the pool with the child at all times; with the exception of during swimming lessons, then the responsible person can be in the spectator area or other areas of the facility.
9. Children who are five (5) years and older must use locker room of own gender when changing clothes or bathroom use. Parents may use the “Family Changing Room” if they do not want a child alone in the locker room.
10. Any individual who uses the Nikiski Pool must shower thoroughly before entering the pool water. Plastic swim pants are required for those individuals not potty-trained or that are incontinent.

Violations of these rules shall result in restriction of use of the area and/or facilities or may result in the removal from the area or off premises by Alaska State Troopers.

INSTRUCTION

1. Nikiski Pool Swim Lessons
   a. No more than six (6) students per instructor in beginner levels; additional students approved by instructor & Pool Supervisor.
   b. No more than eight (8) students per instructor for advanced beginner levels; additional students approved by instructor & Pool Supervisor.
   c. Advanced levels no more than ten (10) students per instructor.
   d. Lifeguard and Water Safety Instructor classes are open enrollment.
   e. Refunds for swim lessons are not provided. Exceptions:
      1. Nikiski Pool cancels class due to unforeseen circumstances.
2. Life changing event (includes family or medical emergency) in which the student is no longer able to continue lessons.

f. Credits may be applied to another set of lessons (for the same individual) under the following circumstances:
   1. Nikiski Pool cancels class due to unforeseen circumstances.
   2. Life changing event (includes family or medical emergency) in which the student is no longer able to continue lessons.
   3. Student becomes injured/ill and is not able to continue lessons.

g. Instructors:
   1. Instructor choice is not guaranteed.
   2. Every effort will be made to make-up the class if the instructor is absent.
   3. Instructors reserve the right to change child’s class level in accordance with their swimming skills on the first day of class.

2. Non-Nikiski Pool Sponsored Lessons
   a. Defined as any classes that are not taught by the Nikiski Pool staff during regular pool hours, where the fees are not paid to NPRSA.
   b. Commercial & noncommercial conditions.
      1. Director approval is required.
      2. Proof of current water safety instructor card and lifeguard card are required.
      3. No more than six (6) students per instructor.
      4. For deep end instruction, students must pass the Nikiski Pool swim test.
      5. Instructor must provide Pool Supervisor with a copy of the course record sheet.

3. Informal Conditions
   a. Defined as all other types of teaching by friends, parents and relatives.
   b. If the teaching is an ongoing day-to-day, or week-to-week schedule the Pool Supervisor must be notified and approve.
      1. No more than six (6) students per instructor.
      2. For deep end instruction, students must pass the Nikiski Pool swim test.

4. Nikiski Community Recreation Center Classes
   a. Program/Class must be approved by Recreation Director.
   b. Proof of certifications or credentials is required in most cases.
   c. Lesson plans are required and provided to the Recreation Supervisor in advance of class.
      c. Insurance may be required (determined by activity or class).

RENTAL TIMES
Refer to the fee schedule for rental fees for the following:

1. Nikiski Pool
   a. Rental times are scheduled outside of normal operating hours; excludes Monday. Based on availability and scheduled on a first-come first-serve basis.
   b. Rental requests are required two weeks in advance.
   c. User Fees are charged as defined in fee schedule.
2. Nikiski Community Recreation Center
   a. Rental times are scheduled during and outside of normal operating hours; excludes Sunday. Based on availability and scheduled on a first-come first-serve basis.
   b. Rental requests are required two weeks in advance.
   c. User Fees are charged as defined in fee schedule.

3. Multi-Purpose Fields
   a. Certain areas of the fields can be reserved for use by large groups.
   b. Reservations are provided on a first-come first-serve basis.

NIKISKI POOL FACILITY ADMISSIONS POLICY
The purpose for providing discounted rates to the North Peninsula Recreation Service Area ("NPRSA") Real Property Owners and Residents is:

- To encourage use by and recreational opportunities for service area residents and/or property owners
- To promote community health, welfare and quality of life opportunities for service area residents and/or property owners
- To create a financial incentive for individuals to establish and maintain residency and/or property ownership within the service area
- To encourage people to become service area residents and/or property owners which in turn will promote economic development in the service area

Definitions:
   a. NPRSA Real Property Owner is defined as those who own real property that is located within the service area boundaries (KPB Tax Code Areas 53,54,55)
   b. NPRSA Resident is defined as those whose primary place of residence and permanent place of abode is located within the service area boundaries (KPB Tax Code Areas 53,54,55)

Definitions for Immediate Family:
   a. Immediate Family Members includes the applicant’s spouse, children of one or both spouses, under the age of 21 and living in the household with one or both parents, or temporarily or permanently residing with one or more grandparents or other person(s) appointed as legal guardian of the children.
   b. Legal Guardian means a person with the legal authority and corresponding duty to take care of a minor under the age of 21. Applicant shall certify under penalty of perjury that they qualify under this provision. Legal documentation is required.
   c. Spouses include persons lawfully married to each other and who sign and submit a statement certifying under penalty of perjury that they are lawfully married. The Recreation Director may require proof in the form of a marriage certificate or other acceptable proof of marriage. Unmarried couples living together do not both qualify under this subsection c.
   d. Temporarily Residing means living or dwelling in the residence of a real property owner or resident grandparent or legal guardian for at least 30 consecutive days. Applicant shall certify under penalty of perjury that the child(ren) qualify under this provision. Any application for free or reduced fees based upon temporary residence with the real property owner or resident shall automatically expire 90 days after the application date unless renewed by the real property owner or resident applicant.
The following people may be eligible to set up a Service Area Membership Account at the Nikiski Pool Facility to swim free or at a reduced rate in the pool and use the fitness area at a reduced rate in accordance with the fee schedule during open hours:

1. An NPRSA Real Property Owner who owns real property that is located within the service area boundaries may be eligible to set up a membership account.
   a. Applicant must complete the application and certification forms
   h. Applicant must provide supporting documentation as requested for their immediate family
   i. Applicant must provide a list of names and birthdates for their immediate family members

2. An NPRSA Resident who resides with a real property owner or another service area resident and has a “letter of determination” identifying the individual as disabled, may be eligible to set up a membership account under the real property owner or other resident’s account.
   a. Applicant must complete the application and provide the supporting documentation as requested
   b. Applicant must provide a “Letter of Determination” provided by a physician; must state that the individual is disabled and requires 24 hours a day supervision and/or care.
   c. The letter must be approved by Recreation Director and if the disability is not permanent, updated annually.

3. An NPRSA Resident who resides within the service area boundaries may be eligible to set up a membership account. The Recreation Director may request additional documentation for verification.
   a. Membership Account is for applicant and/or immediate family members only (see subsections a-c under Definitions for Immediate Family)
   b. Applicant must provide Proof of Residence with one or more of the following:
      i. Utility Statement (within last 30 days of application) indicating service address and accompanied by AK State ID or US passport
         a. The service address is required to be a physical address
      ii. Legal Lease or Rental Agreement accompanied by a Notarized Statement from the landlord/owner and AK State ID or US Passport
         a. Lease/Agreement must indicate physical address of residence
      iii. State of Alaska Hunting or Fishing License (current year) accompanied by AK State ID or US passport.
         a. The physical address is required on the license.
      iv. Applicant must complete the application, certification forms, notarized statement and provide additional documentation as requested by the Recreation Director.
   v. All documentation is reviewed and approved by the Recreation Director.
   vi. Membership Account based on “Residency”:
      a. Good for one year and must be renewed annually
      b. Expires when resident moves out of service area boundaries
      c. Expires when lease or rental agreement has been terminated or expired

4. A Disabled Veteran who owns real property or resides within the service area boundaries may be eligible to use the Nikiski Pool and NPRSA Exercise Room for free during open hours. Upon application the veteran must provide a letter from the Department of Veterans Affairs as described below:
   a. Letter from Veterans Affairs must state the following:
      1. Honorable Discharge
      2. Disability rating of 50 percent or more
      3. Disability was incurred or aggravated in the line of duty in the military service of the United States
4. Whether or not the disability is permanent
5. Letter must be approved by the Recreation Director and if the disability is not permanent, updated annually
   b. Applicant must complete the appropriate application documents as identified in the application process (above) to verify applicant as a real property owner or a resident of the service area
   c. Free use of the Nikiski Pool and Exercise Room is limited to the “Disabled Veteran” and excludes rentals, courts and the waterslide

Senior Citizens who provide identification showing they are over 60 years of age may use the Nikiski Pool at a reduced rate according to fee schedule.

**FEE SCHEDULE**

**Pool**
- General Admission (1 yr-60yr) $4.00
- General Admission—Senior Citizen (60+) $2.00
- General Admission Swim Punch Card $35.00
- General Admission with Waterslide $7.00

**Pool—Service Area Members**
- General Admission N/C
- General Admission with Waterslide $1.50
- Waterslide Punch Card $20.00
- Group Swim Lessons $40.00
- Group Swim Lessons—Service Area Members $35.00
- Tiny Tots $18.00
- Semi-Private Swim Lessons $50.00
- Private Swim Lessons $100.00
- Log Rolling $20.00
- American Red Cross Lifeguard Class $175.00

**Water Safety Classes for School Groups**
*(in addition to general admission fee)*
- $3.00/person

**Water Fitness Class** $5.00
**Water Fitness Punch Card** $45.00

**Nikiski Pool Rentals**
- Base Pool Rental Rate (up to 30 people) $125/hr
- Waterslide Rental $75/hr
- Base Pool Rental Rate –S.A. Members (up to 30 people) $100/hr
- Waterslide Rental—S.A. Members $50/hr
- Additional People *(in addition to base rate)*
  - 31-70 people $25/hr
  - 71-100 people $50/hr
  - 100+ people $75/hr

**Pool Merchandise**
- Goggles $5.00
- Latex Caps $2.00
- Towels $3.00
- Plastic Pants $3.00
- Lockers $0.75
## Fitness & Racquetball Courts

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fitness Admission</td>
<td>$5.00</td>
</tr>
<tr>
<td>Fitness Punch Card</td>
<td>$45.00</td>
</tr>
<tr>
<td>Fitness Membership—6 months</td>
<td>$225.00</td>
</tr>
<tr>
<td>Fitness Membership—12 months</td>
<td>$425.00</td>
</tr>
<tr>
<td>Racquetball Courts</td>
<td>$9.00/hour</td>
</tr>
<tr>
<td>Wallyball Courts</td>
<td>$12.00/hour</td>
</tr>
</tbody>
</table>

## Fitness/Courts—Service Area Members

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fitness Admission</td>
<td>$3.00</td>
</tr>
<tr>
<td>Fitness Punch Card</td>
<td>$30.00</td>
</tr>
<tr>
<td>Racquetball Courts</td>
<td>$6.00/hour</td>
</tr>
</tbody>
</table>

## Jason Peterson Memorial Ice Rink

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheet of Zammed Ice</td>
<td>$60/hour</td>
</tr>
<tr>
<td>Practice Rates for Ice</td>
<td>$75/1.5 hours</td>
</tr>
<tr>
<td>(Nikiski Teams/ High School Teams/USA Hockey)</td>
<td></td>
</tr>
<tr>
<td>Game (with clock and zam between periods, 2+ hours)</td>
<td>$175.00</td>
</tr>
<tr>
<td>(NHS—High School Games)</td>
<td></td>
</tr>
<tr>
<td>Game (with clock and no zam between periods, 1.5 hours)</td>
<td>$100.00</td>
</tr>
<tr>
<td>(USA Hockey Teams)</td>
<td></td>
</tr>
<tr>
<td>Open Skate</td>
<td>No Charge</td>
</tr>
<tr>
<td>(Hours are set by Recreation Director each season)</td>
<td></td>
</tr>
</tbody>
</table>

## Nikiski Community Recreation Center/Recreation Programs

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Hourly Rate Rental</td>
<td>$30.00/hour</td>
</tr>
<tr>
<td>(gym/classroom/multi-purpose)</td>
<td></td>
</tr>
<tr>
<td>Base Hourly Rate with Kitchen</td>
<td>$50.00/hour</td>
</tr>
<tr>
<td>(gym/classroom/multi-purpose)</td>
<td></td>
</tr>
<tr>
<td>Support (projector/sound system/computer)</td>
<td>$5/hour</td>
</tr>
<tr>
<td>8-Hour Rental Rate</td>
<td>$175.00</td>
</tr>
<tr>
<td>(gym/classroom/multi-purpose)</td>
<td></td>
</tr>
<tr>
<td>8-Hour Rental Rate w/ Kitchen</td>
<td>$225.00</td>
</tr>
<tr>
<td>Refundable Cleaning Deposit</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

### Additional Fees with Rentals:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support (projector/sound system/computer)</td>
<td>$5/hour</td>
</tr>
<tr>
<td>Gym Floor Covering (renter must provide labor)</td>
<td>$100.00</td>
</tr>
<tr>
<td>Dance Floor</td>
<td>$100.00</td>
</tr>
<tr>
<td>Gym Equipment</td>
<td>$25.00</td>
</tr>
<tr>
<td>Full Swing Golf (Monday-Thursday)</td>
<td>$20.00/hour</td>
</tr>
<tr>
<td>Full Swing Golf (Friday-Saturday)</td>
<td>$24.00/hour</td>
</tr>
</tbody>
</table>

## Gym Activities

<table>
<thead>
<tr>
<th>Activity</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toddler Time</td>
<td>$1.00</td>
</tr>
<tr>
<td>Home School Gym</td>
<td>$1.00</td>
</tr>
<tr>
<td>Family Gym</td>
<td>$1.00</td>
</tr>
<tr>
<td>Family Gym (family of 5+)</td>
<td>$5.00</td>
</tr>
<tr>
<td>Adult Gym</td>
<td>$1.00</td>
</tr>
<tr>
<td>Teen Gym</td>
<td>$1.00</td>
</tr>
<tr>
<td>Open Gym Punch Cards</td>
<td>$10.00</td>
</tr>
<tr>
<td>(10 punches (no additional discount)</td>
<td></td>
</tr>
<tr>
<td>Pickle Ball</td>
<td>$1.00</td>
</tr>
<tr>
<td>Walking (Gym)</td>
<td>$1.00</td>
</tr>
<tr>
<td>Walking (Halls)</td>
<td>no charge</td>
</tr>
<tr>
<td>Showers</td>
<td>$4.00</td>
</tr>
</tbody>
</table>
Teen Center
Daily Teen Center $1.00
Annual Membership $75.00/year
Teen Night $2-$5.00
Teen Dance $2-$5.00

Classes
Bicycle Spin Classes $5.00/class
Bicycle Spin Classes (Punch Card-10 punches) $45.00
Bicycle Spin Classes (Punch Card- 5 punches) $22.50
Arts & Crafts Classes $3.00/class
Arts & Crafts Classes (Punch Card-10 punches) $25.00
Other Exercise & Dance Classes fees vary

Summer Camp
8-week Summer Pass $200.00
8-week Summer Pass- two or more children $175.00
Punch Card (day punches—good for 6 camp days) $75.00
Daily Rate $16.00
Per Activity $4.00

Sports Camps & Seasonal Camps fees vary

Sports Leagues
Youth Flag Football (4th-8th grade) $30.00
Adult Flag Football $40.00
Youth Hockey $40.00
Youth Basketball (1st-6th grade) $30.00
Women’s Basketball $40.00
Youth Volleyball (4th-6th grade) $30.00
Adult Volleyball $40.00
Adult Kickball $40.00

Other
Skate Park—Daily $1.00
Skate Park—Summer Pass ID $10.00

Multi-Purpose Fields/ Picnic Areas/ Playgrounds No Charge
Nikiski Pool Trails / Community Trails No Charge
Limited Overnight Camping Varies
  RV/Trailers only—must be self-contained (no open fires)

Community Events

Various community events and special programs are available and offered throughout the year. Check the monthly calendar or call NPRSA Staff to inquire about registration, fees, and other details.
North Peninsula Recreation Service Area
Board of Directors

Paul Lorenzo    907-776-7517
Michele Carver    907-776-8559
Felix Martinez    907-776-5525
Timothy Johnson   907-776-8808
Stacy Oliva    907-776-8656

NPRSA Board Meetings are held the fourth Monday of each month, 6pm at the Nikiski Pool.

North Peninsula Recreation Service Area
Administration

Nigel LaRiccia, Pool Supervisor    907-776-6410
Jackie Cason, Recreation Supervisor    907-776-6411
Danielle Calhoun, Secretary    907-776-8800
Rachel Parra, Director    907-776-8800
North Peninsula Recreation Service Area
55176 Poolside Avenue
P.O. Box 7116
Nikiski, Alaska 99635
907-776-8800
www.northpenrec.com