



# KENAI PENINSULA BOROUGH

144 N. BINKLEY · SOLDOTNA, ALASKA 99669-7520 · SALES TAX: (907) 714-2175  
WEB SITE: <http://www.kpb.us>



## APPLICATION FOR EXEMPT CERTIFICATE

- Exempt Certificates are issued Thursday. Applications received after 12:00 P.M. on Tuesday will not be processed until the following week.
- Original application must be submitted.
- **ORIGINAL EXEMPT CERTIFICATE MUST BE PRESENTED TO THE SELLER AT THE TIME OF PURCHASE IN ORDER TO RECEIVE THE EXEMPTION, NO COPIES.**

### SECTION 1: Current Organization Information.

This is a  NEW  RENEWAL  REISSUE Application for January 1 through December 31,

Check this box if the information below is **NOT** correct. Please correct where necessary.

Account #:       Organization Name:

Mailing Address:  Phone #:

City:  State:  Zip:

Organization activity:

### SECTION 2: Officer Information

	Officer's Name	Title
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>

### SECTION 3: Name of person(s) who will carry Exempt Certificate(s).

One letter per box

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

**EXEMPT CERTIFICATES EXPIRE ANNUALLY ON DECEMBER 31st**

SUPPLEMENTAL

I declare subject to the penalties prescribed in Kenai Peninsula Borough ordinances that this application has been examined by me and to the best of my knowledge and belief is a true and complete application. I am aware this certificate only exempts the organization's purchases and those sales that are not subject to federal income tax. I understand that misuse of the Exempt Certificate is unlawful and subject to prosecution and fine.

	FOR OFFICE USE ONLY
<input type="checkbox"/> GE	<input type="text"/>
<input type="checkbox"/> Cash	<input type="text"/>
<input type="checkbox"/> CK#	<input type="text"/>
<input type="checkbox"/> CK#	<input type="text"/>
<input type="checkbox"/> E-Check	<input type="text"/>
<input type="checkbox"/> Credit Card	<input type="text"/>
<b>Total Remitted</b>	<input type="text"/>

AUTHORIZED SIGNATURE REQUIRED

Date