

Seward/ Bear Creek Flood Service Area
Regular Board Meeting
6 March 2017



Mt. Alice & Resurrection Bay, February 1, 2017

Sea View Plaza Building
302 Railway Ave, Suite 122
Seward, Alaska
6:00 PM

The mission of the Seward/Bear Creek Flood Service Area is to provide flood planning, protection, and mitigation services in coordination with the appropriate agencies, to reduce the risk of flood damage to private and public property, through addressing issues that best reflect a fair use of the tax-levy for watershed-wide benefit.

SEWARD/ BEAR CREEK FLOOD SERVICE AREA

Regular Board Meeting Agenda

6:00 pm

March 6, 2017

KPB Seward Annex

A Karl VanBuskirk
Board Member
Term Expires 10/2017

B Robert Reisner
Board Member
Term Expires 10/2018

C Jessica Gal
Board Member
Term Expires 10/2019

D Bill Williamson
Chairman
Term Expires 10/2017

E Randy Stauffer
Vice Chairman
Term Expires 10/2018

F VACANT
Board Member
Term Expires 10/2019

G Mark Ganser
Board Member
Term Expires 10/2019

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES

1. February 13, 2017

pg. 1

E. REPORTS & PRESENTATIONS

1. City of Seward

2. Kenai Peninsula Borough

F. PUBLIC COMMENTS – LIMIT 3 MINUTES

G. BOARD'S RESPONSE TO PUBLIC COMMENTS

H. CORRESPONDENCE & REVIEW OF PAYMENT REQUESTS

I. PERMITS FOR REVIEW

J. UNFINISHED BUSINESS

K. NEW BUSINESS

1. Expansion of Lost Creek Debris Removal Project

pg. 5

2. Establish March Work Session Topic

pg. 7

L. INFORMATIONAL ITEMS AND REPORTS (No action required)

1. STARR Region X Newsletter

pg. 8

2. March 7th City Planning & Zoning Joint Work Session Cancelled

3. Reminder of Budget Review Meeting March 22nd

M. PUBLIC COMMENT – LIMIT 3 MINUTES

N. BOARD COMMENTS

O. ADJOURNMENT

SEWARD/ BEAR CREEK FLOOD SERVICE AREA

Regular Board Meeting Minutes

February 13, 2017

A. CALL TO ORDER

A regular meeting of the Seward/Bear Creek Flood Service Area board was held on February 13, 2017, at Suite 122, Sea View Plaza, Seward. Chairman Bill Williamson called the meeting to order at 7:00 p.m.

B. ROLL CALL

There were present:

BOARD MEMBERS

Bill Williamson, Chairman

Robert Reisner

Randy Stauffer, Vice Chairman

Jessica Gal

Karl VanBuskirk

Mark Ganser

Comprising a quorum of the flood service area board.

Also in attendance were:

Stephanie Presley, Service Area Coordinator

C. APPROVAL OF AGENDA (00:30)

MOTION TO APPROVE AGENDA: VanBuskirk moved for approval of the agenda. Reisner seconded.

Chairman Williamson called for amendments to the agenda with none offered.

VOTE TO APPROVE AGENDA: Unanimous.

D. APPROVAL OF MINUTES (00:45)

I. January 23, 2017

MOTION TO APPROVE MINUTES: Reisner moved for approval of the January 23, 2017 meeting minutes. VanBuskirk seconded.

Chairman Williamson called for additions, corrections or deletions to the minutes with none offered.

VOTE TO APPROVE MINUTES: Unanimous.

E. REPORTS & PRESENTATIONS (01:00)

I. City of Seward

- a. Representative was not present.

Stephanie Presley, Service Area Coordinator reported

- a. On the vacant Assembly member seat (for district 6), there has been one applicant, Kenn Carpenter. The application period closes February 23rd, and the appointment will take place during the March 7th Assembly meeting.
- b. On the US Army Corps of Engineers Section 205 project on Salmon Creek, the design specs and drawings are coming along. The design team will be coming to Alaska this week. They are working with the geotechnical team looking at the possibility of using larger rock. The sources sought announcement was sent to all borough contractors and

SEWARD/ BEAR CREEK FLOOD SERVICE AREA

Regular Board Meeting Minutes

February 13, 2017

closes the end of the month. Tomorrow night the Assembly will review Resolution 2017-16 approving the access easements from the state which the board reviewed at the last meeting. The KPB Project Manager, after discussion regarding the board's recommendation to the assembly, said the project will move forward with the construction road on the existing trail. Once the project is complete, we could look at moving the trail to the back end of the parking area and closing off the construction road. State Department of Natural Resources is reviewing the comments on the easements now.

- c. On your agenda under new business is the board's recommendation to the assembly on Ordinance 2016-19-25 appropriating \$50,100 from the service area fund balance for the in-kind match on the Section 205 project. The ordinance is up for introduction tomorrow night.
- d. On Lost Creek, the authorization to award the contract to Metco will be presented to the assembly in the Mayor's Report tomorrow night and the notice to proceed has been issued. Over the last several weeks, water has broken out over the ice and has been flowing down the overflow channel, which is unusual for this time of year. Ice has built up to the very edge of the banks, and was threatening to flow onto the buy-out property southwest of the bridge. It has frozen up again and no flows have been seen recently, though that could easily change this week. Hopefully, Metco will be able to get the work completed before this becomes a problem.
- e. We are still awaiting a CIRC permit on the restoration projects at Box Canyon Creek and Sawmill Creek. We are also waiting on a land use permit from the State Department of Natural Resources on Sawmill Creek.
- f. On the agenda for board review and comment is the Seward Airport Improvement alternative plans. Pages 36 and 37 or pages 41 and 42 of the packet show Alternate 1 reconstructs and elevates the existing long runway above the 100 year flood level. Alternate 2 closes the long runway and allows over topping of floodwaters, and extends and elevates the short runway to 3,300 feet long. Should to board wish to make a comment, they are due by February 24th.
- g. At the federal level, on January 20th, the White House issued a memorandum to freeze all Federal Register Notices to allow for new administration appointees or designees to have time to review. The freeze impacted several elements as they relate to the National Flood Insurance Program and FEMA grant programs. On February 1st, the freeze on FEMA regulations was lifted, though there are two programs of importance to floodplain managers that will be delayed: Community Assistance Program grants and pre-disaster Hazard Mitigation Assistance grants. The delay for both types of grants is due to the federal government being on a Continuing Resolution until the end of April. The availability of such funds will depend on congressional approval of a budget for the remainder of the year.
- h. KPB offices will be closed next Monday, the 20th in observance of President's Day.

F. PUBLIC COMMENTS – LIMIT 3 MINUTES (05:50)

Chairman Williamson called for public comment with none offered.

G. BOARD'S RESPONSE TO PUBLIC COMMENTS (06:10)

February 13, 2017 Abridged Board Meeting Minutes

Full audio file on www.kpb.us/service-areas/sbcfsa/sbcfsa-meetings

SEWARD/ BEAR CREEK FLOOD SERVICE AREA REGULAR BOARD MEETING
March 6, 2017

Page 2 of 4

SEWARD/ BEAR CREEK FLOOD SERVICE AREA

Regular Board Meeting Minutes

February 13, 2017

Chairman Williamson called for board member comment with none offered.

H. CORRESPONDENCE & REVIEW OF PAYMENT REQUESTS (06:20) None.

I. PERMITS FOR REVIEW (06:25) None.

J. UNFINISHED BUSINESS (06:30) None.

K. NEW BUSINESS (06:35)

1. SBCFSA FY18 Budget

MOTION TO APPROVE: Stauffer moved to approve the proposed FY18 budget as drafted during the work session. VanBuskirk seconded.

VOTE ON MOTION: Unanimous.

2. USACE Salmon Creek Section 205 Project In-Kind Match

MOTION TO APPROPRIATE FUNDS: Stauffer moved to approve appropriation of \$50,100 from fund balance for the Salmon Creek Section 205 project match. Reisner seconded.

VOTE ON MOTION: Unanimous.

3. Seward Airport Improvement Plan

MOTION TO COMMENT: Stauffer moved to direct staff to send board comments to State of Alaska Department of Transportation. VanBuskirk seconded.

VOTE ON MOTION: Unanimous.

L. INFORMATIONAL ITEMS AND REPORTS (47:00) (No action required)

1. FEMA Risk Map Update

M. PUBLIC COMMENT – LIMIT 3 MINUTES (48:00)

Chairman Williamson called for public comment with none offered.

N. BOARD COMMENTS (52:35)

Chairman Williamson called for board member comments.

Vice Chairman Stauffer thanked everybody for coming.

Board Member Gal had no comment.

Board Member Ganser stated to summarize the board comments on the airport, they are supportive of improvements, if they make improvements out there it would be great, but the board wants to work with them to protect whatever investments they make from flood damage.

Board Member VanBuskirk thanked everyone for their efforts.

Board Member Reisner thanked everyone for working until something useful came out on the airport project. He thanked the journalist from the Seward Journal for coming and recommended she meet with staff on this project. He added it is a large project that has

SEWARD/ BEAR CREEK FLOOD SERVICE AREA

Regular Board Meeting Minutes

February 13, 2017

been going on in the community for years. He thanked the board and staff for their wonderful work.

Chairman Williamson thanked the reporter for coming. He added just walking in to this type of a problem could be challenging. He thanked Ms. Presley for all the hard work she has been doing. He knows putting a budget together has not been easy, especially when your computer crashes.

O. **ADJOURNMENT (50:20)**

MOTION TO ADJOURN: VanBuskirk moved to adjourn the meeting. Gal seconded.

VOTE ON MOTION: Unanimous.

With no further business to come before the board, Chairman Williamson adjourned the meeting at 7:50 pm.

The next regular board meeting is scheduled for Monday, March 6, 2017 at the Sea View Plaza Building, Suite 122 at 7:00 pm.

The next board work session is scheduled for Monday, March 20, 2017 at the Sea View Plaza Building, Suite 122 at 6:00 p.m.

Secretary

Date of Approval



March 2017 Work Session Topic

SBCFSA By-laws Review (continued)

Possible Topics for Upcoming Work Sessions:

SBCFSA FY18 Mitigation Projects & Priorities

SBCFSA Hazard Mitigation Plan Annual Review

USACE Salmon Creek Section 205 Project Design

Public Outreach Projects

Inside this Issue

- 1** L273 in Washington
- 1** NORFMA News
- 2** Featured Training
- 2** Online Training Calendar

Strategic Alliance for Risk Reduction
FEMA Region 10 Service Center
20700 44th Avenue West, Suite 110
Lynnwood, Washington 98036
(425) 329-3699

News from Region 10

Floodplain Management Course in Washington

L273 – Managing Floodplain Development through the NFIP

April 17-20
Auburn, Washington

FEMA has announced an offering of the floodplain manager training course “Managing Development through the NFIP” in Washington. This official course offered by FEMA’s Emergency Management Institute (L273) is the highly recommended four-day training course for floodplain managers. There is no charge to enroll in the course.

Those enrolling in the Floodplain Managers’ course have the option to take the CFM exam. The CFM exam is a separate process from applying to take the Floodplain Managers’ course. Visit www.floods.org to find out more about becoming a CFM.

View the course announcement at www.starr-team.com.

If you have questions, contact Michelle Geiger, the FEMA Course Coordinator at (425) 487-4691, michelle.Geiger@fema.dhs.gov, or David Radabaugh, the NFIP State Coordinator, at (425) 649-4260, david.radabaugh@ecy.wa.gov.

Ask the Help Desk

The FEMA Region 10 Service Center is here to help local community officials and stakeholders with technical, training, mitigation, and mapping questions. Send your questions to RegionXHelpDesk@starr-team.com.

Newsletter Ideas?

Want to spread the word about an upcoming event or recent success story? Let us know what you to want to see in future issues!

Articles can be up to 500 words and may include pictures. Email RXNewsletter@starr-team.com.

NORFMA News

Idaho NORFMA 2017 Mini-Conference

March 30-31
720 E Park Blvd
Boise, Idaho

Mark your calendars and be sure to register for the NORFMA Idaho Mini-Conference coming at the end of March! We pack a lot into two days.

Topics for this year include floodplain modeling, ordinance adoption, the NFIP, elevation certificates, Benefit Cost Analysis, flood after fire, ecosystem restoration, and Risk MAP.

The CFM exam will be offered on March 31.

Don’t miss this opportunity to network with colleagues and friends from around our beautiful and diverse region.

For more information and to register for the conference or exam, visit <http://norfma.org>.

RiskMAP
Increasing Resilience Together

Featured Training

Mitigation Planning Coffee Break - Building the Planning Team for Mitigation Success

February 24, 10 am PT
1 CEC for CFMs

Does your community have a designated team focusing on community mitigation? How is your team organized? Is the team effective in advocating for mitigation throughout the community?

Developing the mitigation planning team is an important step to long term risk reduction. This group of people is responsible for developing and reviewing drafts of the natural hazards mitigation plan, creating the mitigation strategy, engaging the public and elected officials, and setting up the plan for successful implementation.

Join us for the Mitigation Planning Coffee Break for February where we

will look at who should be part of a planning team, the role the planning team plays, and the different levels of engagement the team will have with external stakeholders in both updating and implementing the plan.

CECs available for ASFPM CFMs. Registration is free, and required. Visit <http://j.mp/starronlinetraining>.



Online Training

(All times Pacific)

Introduction to CRS

February 21, 10 am
Online – 1 CEC

CRS and Repetitive Loss Properties

February 22, 10 am
Online – 1 CEC

NFIP Basics

February 23, 10 am
Online – 1 CEC

Building the Natural Hazards Mitigation Planning Team

February 24, 10 am
Online – 1 CEC

Floodplain Development Permit Review

March 2, 9 am
Online – 1 CEC

Inspecting Floodplain Development

March 2, 10:30 am
Online – 1 CEC

Preparing for a CRS Verification Visit

March 21, 10am
Online – 1 CEC

Changes in the 2017 CRS Coordinator's Manual

March 22, 10 am
Online – 1 CEC

How to Review a “No-Rise” Certification

March 30, 10 am
Online – 1 CEC

Effective Public Engagement through Mitigation Planning

March 31, 10 am
Online – 1 CEC

To register for online courses, visit STARR's training site online at j.mp/starronlinetraining, or email RXTraining@starr-team.com.